

SAMPLE



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AREA WORK RULES

To assist you in planning for your participation in this event, we are certain you appreciate knowing in advance that union labor is required for certain aspects of your exhibit handling. To help you understand the Area Work Rules, we ask you to read the following:

FREIGHT HANDLING

The Local Union claims jurisdiction over the operation of all material handling equipment, all unloading and reloading. An exhibitor may move material that is hand-carriable by one person in one trip, without the use of dollies, hand truck or the mechanical equipment. When exhibitors choose to hand-carry in accordance with the foregoing, they are not permitted access to the loading dock area(s). **WE HIGHLY RECOMMEND SHIPPING ALL SHOW MATERIALS TO OUR ADVANCED SHIPPING WAREHOUSE.**

NCS is responsible for receiving and handling all exhibit materials and empty crates. It's our responsibility to manage loading docks and schedule vehicles for the smooth and efficient move-in and move-out of the exposition.

DISPLAY

The Local Union claims jurisdiction over the erection, dismantling, repair and building of all exhibits. These exhibits can include headers, floor covering, aisle covering, hanging of decorating materials from ceilings, painting and hanging of all type of signs, pictorial and scenic painting, etc. All Exhibits must be approved by the show management.

GRATUITIES

We request that exhibitors do not tip (such practices as giving money, merchandise, or other special consideration for services rendered) employees. Do not give coffee breaks other than mid-morning and mid-afternoon, when union employees have fifteen minute paid breaks. Any attempts to solicit a gratuity by an employee for any service should be reported immediately to a supervisor. Employees are paid at an excellent wage. Tipping is strongly discouraged and is not an accepted company policy.

IN GENERAL

Craftsmen at all levels are instructed to refrain from expressing any grievances or directly challenging the practices of any exhibitor. It is recommended that any question arising with regard to union jurisdiction or practices be directed to an NCS management representative.